M.G.M.'s College of Engineering, Nanded

Internal Quality Assurance Cell (IQAC)

Meeting: 12   **Date: 08.12.2021**

NOTICE

The IQAC meeting is arranged on 21.12.2021 at 11.00 A.M. in the office of Chairperson. You are kindly requested to make it convenient to attend the same in time. The Agenda of the meeting is as follows:

AGENDA

Item no. 01. To review the minutes of previous meeting

Item no. 02. To discuss syllabus completion report of previous semester and AQAR-20-21

Item no.03. To review COVID-19 vaccination status and offline college for the upcoming semester.

Item no. 04. To plan for webinars, online courses, offline and online classes after COVID-19 situation.

Item no. 05. To discuss regarding NBA.

Item no. 06. To plan for soft skill and technical training courses.

Item no. 07. Any other matter with the permission of Chairperson

Item no. 08. Vote of thanks

IQAC Coordinator

Dr. Harkare M. G

Internal Quality Assurance Cell (IQAC)

Meeting: 12   **Date: 21.12. 2021**

Minutes of the meeting:

The minutes of IQAC meeting (partly online) held on 21.12.2021 at 11.00 A.M. in the office of Chairperson are as follows:

The meeting was started with warm welcome to chairperson and committee members.

Item no.1. To confirm the minutes of previous meeting.

Item no.1.1. The syllabus completion, Test-Term work reports of previous semester are verified by Chairperson Dr. Mrs. Geeta S. Lathkar and Committee members. As per the suggestions of chairperson the final detention lists were prepared.

Item no.1.2. As admission procedure of FY student's AY-2021-22 was delayed because of pandemic situation COVID-19, it is decided to start term as per instructions of the university.

Item no.1.3. Because of pandemic situation of Covid-19, regular classes for SY,TY and Final Year B.Tech. were planned and conducted in online mode (from 15.07.2020). Even semester was started from 01.02.2021, using Microsoft Teams Software / Google meet / Google class rooms and partly offline, as per directives of government authorities, convenience of students and faculties. All internal examinations were conducted through online mode on Vmedulife software. Because of delay in admission procedure, First year odd semester was started from 09.02.2021 and completed on 02.06.2021, even semester was started from 11.06.2021 and completed on 23.09.21 as per university calendar.

Item no.1.4. Every department had organized the National and International level Webinars by experts from industries and academia, also alumna of the institute to motivate the students and decimate current state of knowledge.

Item no.1.5. As suggested by Dr. Kotgire S.L.(Vice-principal) regarding the use of Virtual Lab for conduction of laboratory practical's in the previous meeting, followed by the approval of

Chairperson Dr. Mrs. Geeta S. Lathkar and the committee members. College has registered with Virtual Lab as a Nodal Centre (LC 200), Network of IIT, Bombay. The laboratory practical's were completed through Virtual Lab Nodal Centre/YouTube Lab experiments and many of the staff members performed online experiments and demonstrate to the students. Study experiments were completed through PPTs and notes.

Item no.1.6. Dr. Kotgire S.L.(Vice-principal), highlighted that through SWAYAM/ NPTEL 12 students of B.Tech. Final year (all branches) had completed their respective courses. Total 879 students enrolled for various courses till December 2021 and 160 students are certified. Dr. md. Zameeruddin of our college was appreciated by SWAYAM / NPTEL authorities as brand ambassador of the Institute, also Dr. Hashmi arshad was appreciated by SWAYAM / NPTEL authorities as Enthusiast of our Institute.

Item no.1.7. Chairperson and committee members have also discussed and appreciated the activities organized through SWAYAM / NPTEL, Spoken tutorial, Unnat Bharat Abhiyan for students and faculty. Also Chairperson has suggested continuing and improving the training placement activities in the upcoming semester.

Item no.1.8. In academic year 20-21, under the mentorship of the Director, Dr. Mrs.Geeta S. Lathkar, all HODs and T&P Team, till June 2021, 153 students of various disciplines got placed through campus as listed below.

- Civil Engineering   07
- CSE Department   73
- ECT Department   32
- IT Department   20
- Mechanical Department   21

Item no.1.9. The requirements and maintenance of departmental laboratories and workshop on priority basis is approved by the chairperson as per the budget available.

Item no. 2 The syllabus completion report of previous semester was presented by heads and discussed with Chairperson and Committee members and approved after necessary suggestions .

The AAA report and AQAR-20-21 was reviewed by heads and Committee members under the guidance of Chairperson Dr. Mrs. Geeta S. Lathkar to finalize AQAR report.

Item no.3. Online review of COVID-19 vaccination status was taken by respective heads, it was found that maximum of students completed vaccination with two doses and remaining with one dose. All remaining students are instructed to complete the vaccination as earliest so that offline classes were started at the earliest as per instructions of government authorities.

Item no.4. As per government guidelines it is decided to start the classes in offline mode, accordingly offline theory and practicals are scheduled and decided to conduct.

Item no.4.1. It was also decided to conduct practical's through Virtual Lab Nodal Centre Network of IIT, Bombay (LC 200). Departmental Virtual Lab coordinators will plan and arrange the required sessions and make the laboratory experiments available for various courses to the students.

Item no.4.2. Faculties are advised to attend online webinars, various online courses, national and international conferences to enhance their knowledge and performance in the pandemic situation of COVID-19.

Item no.4.3. Chairperson and committee members have decided to run few courses suggested by University through Swayam/NPTEL and software training using spoken tutorial. It was decided to improve the participation of students and faculty for registration in add-on courses.

Item no.5. Dr.Rajurkar A.M., NBA coordinator discussed regarding regular meetings of NBA and regarding finalization of NBA pre-qualifier. Chairperson and committee members permitted to complete the formalities of pre-qualifier to appear for NBA.
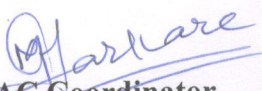
Item no.6. Chairperson and committee members have decided to run few courses suggested by University through Swayam/NPTEL and software training using spoken tutorial. It was decided to improve the participation of students and faculty for registration in add-on courses.
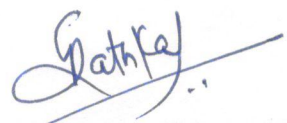
Item no.6.1. Chairperson and committee members appreciated all members involved in training and placement cell and conveyed to continue the same with improvements. The various online training courses organized through training and placement department are listed below:

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
1. Soft skill development	28th March- 31st March 2021	36	Dr Somavanshi C J , MGM'c college of Engineering, Nanded
2. Communication skill			
a) Online session for development of communication skill	20th Jan 2021	93	Dr Somavanshi C J , MGM'c college of Engineering, Nanded
b) Online session for development of communication skill	15th March 2021	137	Dr Somavanshi C J , MGM'c college of Engineering, Nanded
c) Communication skill	26th Jan 2021	26	IIT bombay
3. ICT/ Computing skills			
a) Programming basics	15th July 2020- 15 Dec 2020	52	IIT bombay
b) Python programming, Data structure & algorithum, DBMS and OOPS using python	4th March- 31st March 2021	294	Prof B.S. Kapre, Prof. Junaid Khan, Prof Nitu Pariyal, Prof Mohseen Ahemad, Prof. R. G. Bisen Prof. Anil waghmare, Prof. Dalvi from Department of Computer Science & Information Technology ,MGM's College of Engineering, Naded
c) Geometric design & tolarance	26th May - 24th July 2021	46	CAD / CAM Guru Pvt Ltd. Pune
d) Aptitude training	17th -18th March 2021	294	Innovation unlimited, Banglore
e) C++ Programming	25th Feb 2021	27	Lerner hub Academy & U Udemy

Item no.7. Chairperson and committee members appreciated the mentors for regularly taking care of their mentees regarding their progress in academics, training courses and informing regularly to their parents /guardians/HOD's through online meetings, personal phone etc.

Item no.8. The meeting was concluded with vote of thanks to Chairperson and members.

IQAC Coordinator

Dr. Harkare M.G.

Chairperson / Director

Dr. Mrs. Geeta S. Lathkar

The following members were present for the meeting on

Name	Designation	Category of members as per Norms	Signature
Dr.Mrs.Geeta S. Lathkar	Chairperson	Chairperson	Lathkar
Prof.P.S.Borade	Member	Member from Management	online
Dr.M.G.Harkare	Coordinator	Coordinator	Harkare
Dr.K.G.Narayankhedkar	Member	Sr. Administrative Officer	Online
Dr.S.L.Kotgire	Member	Sr. Administrative Member	
Dr.Mrs.A.M.Rajurkar	Member	Sr. Administrative Member	ARaju 12/12
Dr.D.V.Pattewar	Member	Administrative Member	Pattewar
Mrs.J.H.Patil	Member	Administrative Member	P
Dr.Mrs.K.C.Jondhale	Member	Administrative Member	
Mr. Shimpale P.M.	Member	Administrative Member	P.
Mr.S.A.Hashmi	Member	Administrative Member	
Mr.Pawar P. P.	Member	Administrative Member	Pawar
Mr.L.Ravikumar	Member	Administrative Member	P
Dr.G.K.Hambarde	Member	Administrative Member	Hambarde
Mrs.Kirtiga Reddy	Member	Student and Alumni	A A
Mr.Mukesh Jain	Member	Student and Alumni	online
Mr.Prashant Bhaduria	Member	Student and Alumni	online
Mr.Umesh Dashrathe	Member	Industrialist	Online
Mr.P.P.Kulkarni	Member	Member from Office	Kulkarni
Mr.	Member	Students Representative	—
Ms.	Member	Students Representative	—